

**Embassy of India Beijing**

**Invites Quotations for Printing of Text on  
EY's Attractiveness Survey India 2015 - Ready, set, grow**

**Tender No. EY-ASI2015/Pnt Tender/2016 dated 11.2.2016**

**Last date for submission of bids: 3<sup>th</sup> March, 2016 up to 1700 Hrs.**

**Date of Opening of bids: 4<sup>th</sup> March, 2016 at 1100 Hrs.**

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**Embassy of India, Beijing, No. 5 Liang Ma Qiao Beijie, Chaoyang  
District, Beijing 100600**

**Tel. No. 00-86-10-8531 2500/2501/2502/2503**

## **Invitation for Bids**

**1. Notice Inviting Tender:** - Sealed bids are hereby invited from established Companies based in China for printing of 1000 (One Thousand) copies of publication titled **EY's Attractiveness Survey India 2015 Ready, set, grow** in Chinese language.

### **2. Scope of Work:**

- The text comprising 64 pages of A4 dimension to be printed in book format for use as publicity material;
- The text and graphics/pictures shall be provided by Embassy of India, Beijing;
- Designing of booklet to be included in the total cost
- The quality of print and paper shall be given due weightage;
- Whole work is to be completed within 7 days from the date of awarding of contract;

### **3. Eligibility Criteria for bidders:**

- The Applicant should be an established Company based in China with valid registration with the competent local authority;
- The Applicant should have a minimum experience of operation of three years;

### **4. Submission of Bid: -**

- The single bid system shall be followed. Detailed Technical specifications and Financial quotations in a sealed envelope shall be submitted by the competing bidders. The envelope shall be superscripted "**Tender Quotation for printing of 1000 (One Thousand) copies of Text on EY's Attractiveness Survey India 2015 Ready, set, grow in Chinese language**". The envelope shall be subscribed at the bottom left corner with the Full name, Postal address, Fax, E-mail, Telephone number of the bidder;
- The sealed quotations shall be submitted to **Embassy of India, Beijing, No. 5 Liang Ma Qiao Beijie, Chaoyang District, Beijing 100600** by hand in person or by courier. Tenders by "Fax/e-mail" shall not be accepted;
- Tenders received after the closing date and time as prescribed in the tender notice, shall **NOT** be accepted under any circumstances;

#### **5. Instruction to Bidders regarding submission of Technical Bid:**

- Bid has to be submitted in the prescribed pro-forma as specified at Annexure I.
- Unsigned/overwritten/incomplete/conditional bids will not be considered.

**6. Validity of Bids:** The bids shall be valid for a period of two months from the date of opening of bids. A bid for a shorter period of validity shall be rejected;

**7. Award of Contract:** The contract will be awarded on the basis of the lowest quotation subject to meeting a minimum expected quality;

**8. Mode of Payment:** Payment against bill/invoice shall be released on receipt of the printed material.

**9. SPECIAL CONDITIONS OF CONTRACT:**

- i. Jurisdiction:** The disputes, legal matters, court matters, if any shall be subject to jurisdiction as defined by Indian legal system only;
- ii. Arbitration:** All disputes of any kind arising out of service shall be referred by either party after issuance of 30 days of notice in writing to the other party clearly bringing out the nature of dispute to a single arbitrator acceptable to both parties;
- iii. Force Majeure:** Any shortfall in service or failure in fulfillment of obligations under contract due to *force majeure* like natural disasters of the nature of earthquake, floods, storm or man-made ones like war, civil strife shall be looked into in consideration of those extenuating circumstances by either side;
- iv. Embassy of India, Beijing** reserves the right to reject or accept any or all of the bids without assigning any reasons;

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**Annexure- I**

**PROFORMA TO BE FILLED UP AND SUBMITTED IN THE BID**

1.	Name of the Bidder Agency/Company	
2.	Address of the Bidder Agency/Company	
3.	Contact details of the Bidding Agency/Company	
4.	Name of the Proprietor/Partners/Directors of the Agency/Company	
5.	Agency/Company's bank details- name, address and Current Account number	
6.	Registration and incorporation particulars of the Agency/Company	
7.	Period of Bid validity	
8.	Any other information	

<b>Sl. No.</b>	<b>Item of work as per scope of work at para 2 of Tender Notice</b>	<b>Amount incl. VAT (RMB)</b>
	<b>Total=</b>	

**Declaration**

I hereby certify that the information furnished above is full and correct to the best of our knowledge. The self-attested copies of required documents as mentioned in para 5 of the Tender notice have been submitted. We understand that in case of non-submission of required documents, the bid shall stand rejected.

**(Signature of the authorized signatory)**

**Dated**\_\_\_\_\_

**Name and address of the Agency/Company**\_\_\_\_\_

**Seal of the firm**